



INTERNATIONAL EXHIBITION FOR CIRCULAR ECONOMY



INTERNATIONAL EXHIBITION FOR GREEN AND SMART ENERGY

26-28.3.2026

THESSALONIKI INTERNATIONAL EXHIBITION & CONGRESS CENTER

WITH THE COOPERATION  
energypress  
Διαπολυεθνικό επιχειρηματικό portal για την Ελλάδα



# EXHIBITOR MANUAL

ORGANIZED BY  
**HELEXPO**



In preparation for the **Forward Green Expo & Renewable EnergyTech**, we would like to highlight some important information necessary for your participation.



# 26-28.3.2026

**WORKING HOURS**  
Thursday- Friday- Saturday:  
10:00-19:00

# 1 Preparation Stage

You can take over your space from the pavilion manager and carry out construction work from **21.03.2026** to **24.03.2026** and working hours 08:00-22:00 and on **25.03.2026** between 08:00-16:00.

After 16:00 only work within the exhibitor's stand is allowed.

In case you exhibit a very large product, please inform the technical support department before transferring it to the exhibition area.

## Technical Support Department/ Pavilion Managers

CHRISTOS CHRISOVELIDIS  
K. +30 6979331002, e:cc@helexpo.gr

PANAGIOTIS FRAGKISKATOS  
K. +30 6940458342, e: pf@helexpo.gr



## 2 Entry passes Invitations

You can obtain entry passes/invitations either in printed form by contracting the exhibition secretariat at **kb@helexpo.gr** or **et@helexpo.gr** or in electronic form via the «**Exhibitors Area**» platform under the “**Invitation**” section.

## 3 Event organization during the exhibition

Inside Hall 13, there will be special presentation space (open stage), with all the necessary audiovisual equipment, open to the visitors, which the exhibitors participating can utilize to present their company profiles or showcase their innovations. Through the online platform «Exhibitors Area» you can reserve your own 20 minute presentation in the available slots.

The presentations will be published in the websites of the exhibitions and will be shared to the internet through the social media account of TIF - HELEXPO.

We would like to inform you that for all types of events (pavilion openings, conferences, presentations, etc.) you may organize during the exhibitions, speakers and guests must have their personal exhibitor badge or pre-register on the exhibitions' sites or have an invitation by TIF - HELEXPO.

## 4 Access to the exhibition area platform

Log into the platform using the username and password sent to you via a personalized email.

In the exhibitor platform you can:

- Find important information about your participation and the exhibition (booth, stand)
- Print your entry badges
- Upload you logo to be added to the exhibitor catalogue/ website of the exhibitions
- Confirm you company details that wil appear in the exhibitor catalogue/ website of the exhibitions

## 5 Entry Cards / Badges

The entry of personnel, staffing the exhibition stand in the exhibition halls is permitted only with an Exhibitor Entry Card, which is issued through the "Exhibitors Area" platform using the login credentials sent electronically before the exhibition.

Each exhibitor is entitled to 1 badge per 4 sq.m. of exhibition space.

Each card includes:

- the company name, as it appears in the exhibitors' catalog and
- the full name of the holder, as declared by the exhibitor.

The card is strictly personal:

- The holder must present an ID if requested.
- If found in possession of a third party, it will be confiscated.
- In case of a name replacement, the previous QR code will be cancelled.

Please note that you will need to go to the «Entry Card» section to print your cards, which are strictly personal.

Lanyards for your entry card can be collected during the setup days from the nearest supervisor's office, located in Halls 15 and 13.

# 6

## Technical issues Equipment rental

For technical issues, equipment rental, ventilation, power, water supply, or anything related to the construction or setup of your stand, contact the contractor company

### **EXPWORK S.A**

Exhibitions Service Department  
TIF-HELEXPO

T: +30 2310 297572, +30 2310 297564  
orderstif@expowork.gr

### **TECHNICAL SERVICES FORM**

**NOTE.** If you have chosen an exhibition space without equipment (Type 1), or an outdoor area, you can start construction after:

- submitting your construction plan to TIF - HELEXPO 's technical department (Christina Papakosta , chp@helexpo.gr, T. +30 2310 291268),
- sending the electrical installation plan to EXPWORK(orderstif@expowork.gr).

A charge of electrical power provision and connection is 35,00€/kW, as stated in the participation declaration.



# 7

## Financial settlement

Please note that you have to pay directly the full of grand total of your participation after the signature of the participation form.

**NOTE.** In the payment details please write some of the following details (Company Name, VAT NO. or the pavilion & your stand).

### **Bank Account Numbers:**

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#### **National Bank of Greece:**

223/470300-60,  
IBAN – GR 40 0110 2230 0000 2234 7030 060  
SWIFT ETHN GR AA

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#### **Alpha Bank:**

707/00/2320000394  
IBAN – GR 74 0140 7070 7070 0232 0000 394  
SWIFT CRBAGRAAXX

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#### **Piraeus Bank :**

5202-002162-792  
IBAN: GR16 0172 2020 0052 0200 2162 792  
SWIFT PIRBGRAA

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#### **EUROBANK:**

0026.0030.96.0200688210  
IBAN GR 5702600300000960200688210

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You have to pay the full grand total of your participation.  
Please send a copy of the transaction in the Accounting office.  
About Bills, Invoices, etc., responsible is the Accounting Office of TIF - HELEXPO.

Ms. Eirini Mandona,  
T. +30 2310291102, E: em@helexpo.gr,

Mr. Alexis Meta,  
T. +30 2310291134, E: meta@helexpo.gr

## 8 Advertising

Exhibitors can promote their presence within the Exhibition Center during the events through various methods, some of which are detailed in the **Sponsorship Opportunity**.

### **Konstantinos Stylos**

ks@helexpo.gr, T. +30 2310 291213

### **Yiannis Angelou**

ya@helexpo.gr, T. +30 2310 291199

## 9 Parking

The entrance for the cars inside the Exhibition Center is through the Gate 1 (Exhibitors' Gate) that is on the Egnatia Str..

There will be free parking spaces for the exhibitors and visitors inside the available pavilions, after the guidance of the person in charge of the gate.

## 10 Medical Services

TIF-HELEXPO S.A. provides its exhibitors, throughout the duration of the exhibitions, with First Aid medical services through a specially equipped medical office located on its premises.

## 11 Photography, Videorecording, Audio Recording and Intellectual Property Rights

TIF-HELEXPO reserves the right to photograph, film, and record the exhibition area and the event for promotional and archival purposes. Likewise, exhibitors may take photos and recordings for promotional purposes, provided they fully comply with data protection legislation and the rights of third parties.

The rights, restrictions, and obligations in force are governed by the provisions set forth in the TIF-HELEXPO S.A. Exhibition Participation and Operation Regulations.

## 12 Inspections - Sanctions - Amendments to the Regulations

TIF-HELEXPO S.A. is solely responsible for ensuring the proper operation of the exhibition and compliance with the terms of the Regulations. In case of violation, the Company reserves the right to immediately expel the exhibitor and/or impose sanctions, in accordance with the applicable provisions.

TIF-HELEXPO S.A. may amend or supplement the Regulations by informing the participants accordingly, while any dispute shall fall under the jurisdiction of the courts of Thessaloniki. The provisions of the TIF-HELEXPO S.A. Exhibition Participation and Operation Regulations shall apply.

# Contacts

## --PROJECT MANAGER KATERINA BENAKI

T. +30 2310 291232, E: kb@helexpo.gr  
ASSISTANT PROJECT MANAGER  
LEFTERIS TSIMPLEKAS  
T.+30 2310 291257, E: et@helexpo.gr

--Exhibitor Service Dept.  
Head: CHRISTOS CHRISOVELIDIS  
T. +30 2310 291534, e: cc@helexpo.gr

PANAGIOTIS FRAGKISKATOS :  
t +30 6940458342, e: pf@helexpo.gr

--Technical Services - EXPOWORK  
T. +30 2310 297564, 297572  
e: orderstif@expowork.gr

--Visitors' Support Dept  
ANTIGONI GEROU  
T. +30 2310 291201, e: agk@helexpo.gr

--Congresses & Evnets Dept.  
Director: VICKY DALKRANI  
T. +30 2310 291500, e: dv@helexpo.gr  
Secretariat  
ELEANA KOSTOPOULOU  
T. +30 2310 291517, e: ek@helexpo.gr

--Press & Social Media Dept.  
YANNIS ANGELOU  
T. +30 2310 291199, e: ya@helexpo.gr

--Public Relations - Opening Ceremony  
Head: MARIA PATLAKA  
T. +30 2310 291133, e: mpa@helexpo.gr



[forwardgreen-expo.gr](http://forwardgreen-expo.gr)



[renewable-energytech-expo.gr](http://renewable-energytech-expo.gr)

ORGANΩΣΗ  
ORGANIZED BY

**HELEXPO**

ΜΕ ΤΗ ΣΥΝΕΡΓΑΣΙΑ ΜΕ  
THE COOPERATION

**energypress**

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